

Career-Focused Intro Classes

What are YOUR future
plans?





What direction do
you want to take?

Learn more about the career pathways
before you decide!!

We offer career-
focused classes
to introduce you
to different
career pathways



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Intro to Healthcare

- Practice communication skills of the US healthcare workplace
- Practice potential speaking situations in healthcare
- Learn about career options in both clinical and non-clinical settings
- Start to understand the US healthcare system

Mondays & Wednesdays

1:15 pm – 2:30 pm

Or

5:00 pm – 6:15 pm

For ESL Level 5 and higher, ABE, ASE

Contact your advisor to register



Intro to Medical Terminology



1:15 pm – 2:30 pm
Monday through Thursday
Beltline Education Center

5:00 pm – 6:15 pm
Monday through
Thursday Online

- Learn how to build and understand medical terms
 - Develop an understanding of the prefixes, suffixes, and root words used to form medical terms
 - Take part in an extensive study of each body system
 - Identify the abbreviations and symbols used in medicine
-

For ESL Level 5 and higher, ABE, ASE
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IT 1

Computer Basics

- Northstar Digital Literacy
- Typing practice and appropriate finger placement
- Basic concepts of computing fundamentals
- An introduction to word processing, spreadsheets, and presentations
- Defining commonly used Internet concepts
- Creating, formatting, and managing email accounts

Tuesdays & Thursdays
1:15 pm – 2:30 pm or 5:00 pm – 6:15 pm



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An image of a woman with dark hair looking at a tablet. The tablet screen displays various data visualization elements, including a bar chart, a pie chart, and a line graph. The background is a blurred office setting.

Intro to IT 2

For those who want to train
for an IT career

-
- Microsoft training & testing
 - Prepare to study for a career in IT
 - Improving typing speed and accuracy
 - Advanced concepts of computing fundamentals
 - Higher skills in word processing, presentations, spreadsheets
 - Practice in creating, formatting
 - Managing files using cloud services such as OneDrive and Google Drive

Mondays & Wednesdays

1:15 pm – 2:30 pm OR 5:00 pm – 6:15 pm

Requires scores of 85% or higher on
all 8 tests in Intro to IT 1 & instructor approval

Early Childhood Education

- Learn the language of Early Childhood Education
- Practice the communication styles and conversational skills used by teachers
- Receive an introduction to the teaching methods and educational philosophies of Early Childhood Education
- Learn about what it is like to be a teacher
- Explore the career options in Early Childhood Education

Mondays & Wednesdays
1:15 pm – 2:30 pm
Or
5:00 pm – 6:15 pm



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A man with a beard and short hair, wearing a pink polo shirt and a white apron, stands with his arms crossed in a kitchen. He is looking directly at the camera with a slight smile. Behind him are wooden shelves filled with stacks of white plates and bowls. The lighting is warm and focused on the man.

Business

- Principles & practices of contemporary business
- The language of the business world
- Foundational knowledge of business concepts
- Principles of marketing goods & services
- Promotion, placement, & pricing of products
- Practicing developing and communicating your business vision

Tuesdays & Thursdays
1:15 pm – 2:30 pm or 5:00 pm – 6:15 pm

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Skilled Trades

- Vocabulary common in many Skilled Trades professions
- Math for Construction
 - Fractions
 - Basic geometry
 - Finding area, volume and perimeter
- Prepare for working with US math and measurements
- Explore career options in Skilled Trades

Mondays & Wednesdays
5:00 pm – 6:15 pm



For ESL 5 & higher, ABE, ASE

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Class Schedules

Choose:

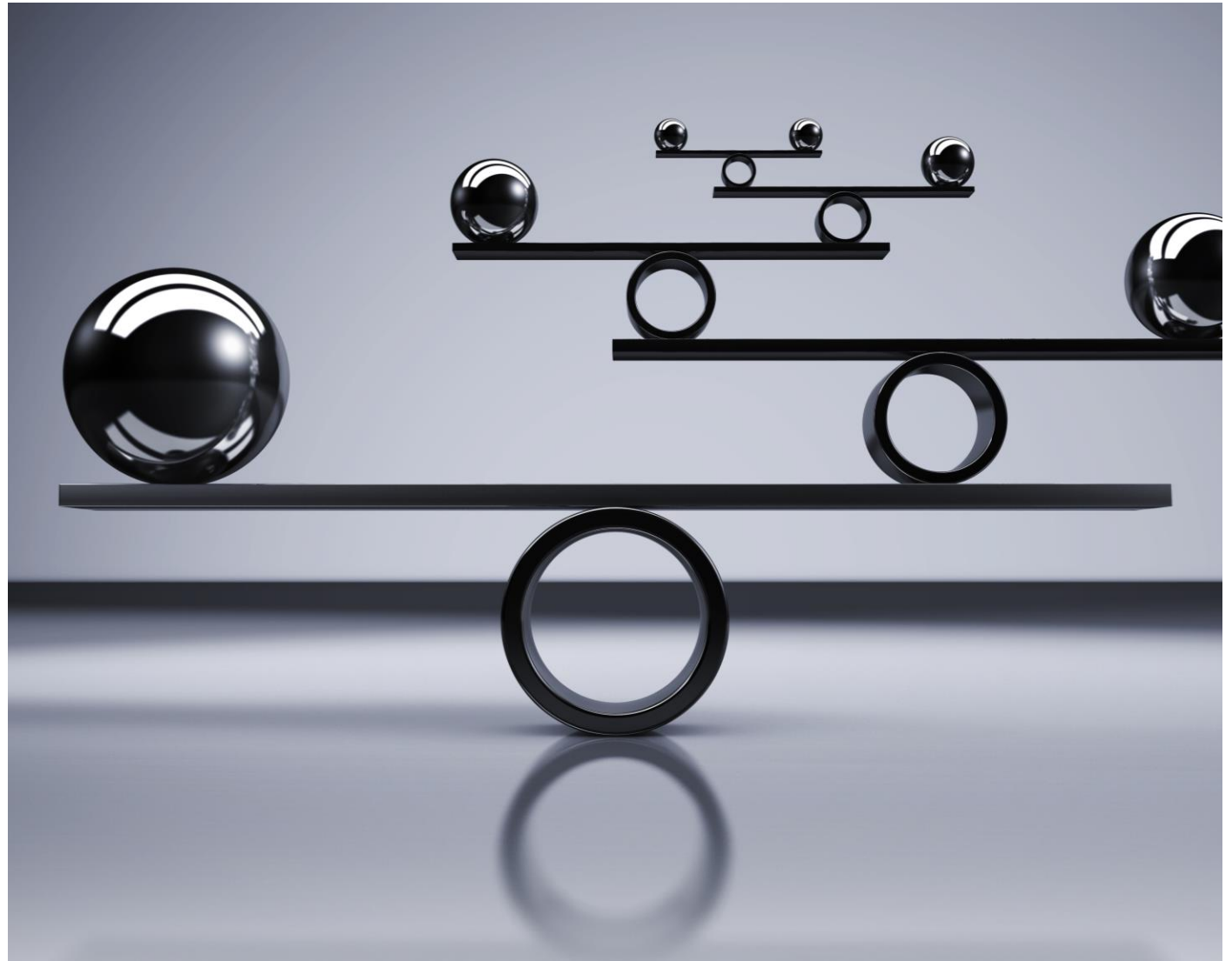
1:15 pm – 2:30 pm

Or

5:00 pm – 6:15 pm

What's Required?

- ESL Level 5 or higher
- Taking an ESL or ABE foundational class
- Consistent attendance



A close-up photograph of a person's hands typing on a black keyboard. The person is wearing a white long-sleeved shirt. The background is a bright, out-of-focus office environment with a computer monitor visible on the right. A semi-transparent white circular overlay is positioned on the right side of the image, containing text.

How do I register?

Contact your advisor

OR

CLICK HERE